



## Creating a Family Emergency Plan: A Comprehensive Checklist

### Step 1: Put a Plan Together

- Discuss with your family, friends, or household to start your emergency plan.
- Determine how you will receive emergency alerts and warnings.
- Establish your shelter plan.
- Plan your evacuation route.
- Create a family/household communication plan.
- Update your emergency preparedness kit.

### Step 2: Consider Specific Needs in Your Household

- Tailor your plans and supplies to your specific daily living needs and responsibilities.
- Discuss needs and responsibilities, including how people in the network can assist each other with communication, care of children, business, pets, or specific needs like operating medical equipment.
- Consider the different ages of members within your household.
- Account for responsibilities for assisting others.
- Keep in mind the locations you frequent.
- Plan for dietary needs.
- Include medical needs, including prescriptions and equipment.
- Consider disabilities or access and functional needs, including devices and equipment.
- Consider languages spoken.
- Respect cultural and religious considerations.
- Remember pets or service animals.
- Plan for households with school-aged children.

### Step 3: Create a Family Emergency Plan

- Click Here for a fillable form provided by Ready.gov to make a Family Emergency Plan quickly and easily.

#### **Step 4: Practice Your Plan**

- Regularly practice your plan with your family/household.

#### **Preparedness Materials**

- Familiarize yourself with your alerts and warnings in your preferred language.
- Review the 12 Ways to Prepare guidelines.
- Document and insure your property.
- Safeguard critical documents and valuables.

#### **Additional Resources**

- Check the FEMA Online Ordering Site for more materials.
- Review the Emergency Plan for Commuters.
- Consider the needs of Pet Owners.
- Learn how to safeguard documents and valuables.
- Use the Emergency Financial First Aid Kit.
- Consult the Consumer Financial Protection Bureau Disaster Checklist.

#### **Regular Updates and Reviews**

- Regularly update your plan to reflect any changes in your living situation, needs, or responsibilities.
- Review and practice your plan annually or whenever significant changes occur.

This checklist is designed to help you create a comprehensive and effective family emergency plan. For more detailed information and resources, visit [Ready.gov](https://www.ready.gov).